

EVENT RISK ASSESSMENT FORM

Event	Live Animals 'Fish in Blender'
Assessment date	

Step I – Identify Hazards or Activity

Consider the activity or work area and identify if any of the hazards listed below are significant (put X in the boxes that apply).

1	Confined space		2	Condition of building & glazing		3	Display screen equipment		4	Electrical hazards or Equipment	x	5	Work at height		6	Fall of objects	
7	Fire hazards & flammable material		8	Fixed machinery or equipment		9	Food preparation		10	Hazardous fumes/dust chemical		11	Hazardous biological agents		12	Heating, lighting & ventilation	
13	Layout, storage, space, obstructions	x	14	Lone working		15	Manual handling	x	16	Mechanical Lifting		17	Noise		18	Slips and trips	x
19	Stress		20	Outdoor work	x	21	Portable tools / equipment		22	Pressure vessels or stored energy		23	Repetitive movements or static postures		24	Staff welfare facilities	x
25	Transport / driving at work		26	Vibration		27	Violence	x	28	Vulnerable people	x	29			30		

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Step 2 – Evaluate the risks, decide on precautions & record your findings

For each hazard identified in Step 1, complete Step 2.

Hazard number	Describe the Hazard & consequences	What are you already doing to control the risk	Residual risk			What else (if anything) do you need to do to control the risk	Reduced risk		
			S	L	R		S	L	R
4	Use of electric blender – risk of electric shock to performers	The blender will not be plugged in during performances	4	1	4	none	4	1	4
13	Risk of obstructing mobility vehicles, wheelchairs and prams with props, performers and audience (public). Risk of obstructing emergency vehicle access	Table and performers to be placed to allow 1.5m clearance space around them and away from emergency access routes. Audience asked to gather round performance space. Bags, suitcases and unused props kept underneath performance table.	2	3	6	PAW to provide 2 x stewards to manage audiences obstruction during performance	2	2	4
15	Transporting table and props – risk of back injury to performers or dropping heavy material	Table is lightweight and will be carried by 2 x people. All props, except a lightweight placard, will be transported in a wheeled suitcase to minimise strain	3	1	3	none	3	1	3
18	Slips and trips – risk of tripping over props/ suitcases etc. - risk to performers and public and property.	Suitcases, bags and props not in use to be stored under performance table. Performers to check site for trip hazards before starting performance.	3	2	6	Performers to make sure public are at a safe distance during set up and that all props and equipment are kept in one place during set up to minimise tripping. Stewards to be vigilant for audience members creating trip hazards with personal property during performance	3	1	3

(S) Severity: Insignificant = 1; Minor = 2; Moderate = 3; Major = 4; Fatal = 5

(R) Risk rating = S x P Low = 1-5;

(P) Probability: V. Unlikely = 1; Unlikely = 2; Possible = 3; Likely = 4; Almost Certain = 5; Medium = 6-10; High = 11-15; Very High = 16+

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18	Slips and trips – performer wearing mask, risk of visual impairment	Mask to be tested to prior to performance and performer wearing mask is not required to move around the performance space. Mask to only be worn during performance	3	2	6	Other performers to be aware of the safety of their colleague. Implement safe word or phrase if colleague feel unsafe	3	1	3
20	Weather – risk of wind blowing table cloth, table and props over- risk to public and performers	Table cloth to be secured down. Performers to remain next to table and props to secure them manually if needed. Props are lightweight.	4	3	12	Weigh down table legs with sandbags. Secure blender to table. Assess wind speeds for safety before performance and adapt or postpone performance if dangerous.	4	1	4
20	Weather exposure (sun, cold temperatures and rain) – risk of illness for performers	Sun cream provided for performers to be used in sunny weather. Performance and set up to last no more than 70 minutes. Performers costumes allow for layers to retain heat.	3	3	9	Performance to be postponed in case of moderate to heavy rain.	3	1	3
24	Use of toilets and availability of water/ food	Public toilets are nearby all performances. Performance and set up to last no more than 70 minutes Performers responsible for bringing own water and sustenance. Retail for refreshments available nearby.	2	1	2	none	2	1	2
27	Contentious subject and perceived animal cruelty – risk of agitation or angry/ violent responses	No live animals used during performance. Fake fish will be easily identified at start of performance. PAW marketing team briefed on	3	3	9	PAW to provide 2 x briefed stewards to address crowd concerns and equipped with mobile phones if they need to call police. Police briefed in advance as part	3	2	6

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		contents of performance				of events booking.			
28	Vulnerable adults and children in audience – risk of them getting upset	Topic of performance is clear in marketing materials, tone of performance is humorous and lightweight, audiences will be able to leave/ avoid performance if they are upset by contents.	1	2	2	At no point will any performers or stewards be left alone with any vulnerable adults or children.	1	2	2

RISK RATING MATRIX

RISK LEVEL

		Severity				
Likelihood		Insignificant	Minor	Moderate	Major	Fatal
	Very unlikely	1 Green	2 Green	3 Green	4 Green	5 Amber
	Unlikely	2 Green	4 Green	6 Amber	8 Amber	10 Red

	Possible	3 Green	6 Amber	9 Amber	12 Red	15 Red	Risk rating	Risk level
	Likely	4 Green	8 Amber	12 Red	16 Red	20 Red	1 – 4 green	Low
	Almost certain	5 Amber	10 Red	15 Red	20 Red	25 Red	5 – 9 amber	Medium
							10 – 25 red	High

RISK SCORE AND DESCRIPTION

Risk score	Risk level	Category	Description
1 – 4	Low	Acceptable	No further actions needed.
5 – 9	Medium	Tolerable/Adequate	But ensure at the review that there is nothing else which could be done.
9 – 15	High	Undesirable	Immediately look at reasonably practicable ways to reduce the risk.
16 – 25	Very High	Unacceptable	Stop activity and make immediate improvements.